



the
PHYLLIS C. WATTIS
FOUNDATION

New Works LOI Overview

*Please note: Applications must be completed and submitted through the [foundation's grants portal](#). **This overview is for informational and planning purposes only.** Please contact Aki Amai, Grants Manager at AAmai@pfs-llc.net if you need assistance accessing the grants portal. The New Works LOI application submission window will be announced in May.*

Proposal Summary

- Art Form:
- Requested Amount:
- Request Type:
- Request Title (25 words):
- Total Annual Organization Budget:
- Total Project Budget:

Narrative Questions

1) Please provide a brief description of the organization, including its mission statement, relevant history, and a summary of the populations and/or communities that are priorities for your work. Please describe how your organization's leadership, including key staff and board, reflect the communities your organization seeks to serve. (Limit 500 words)

2) Please provide a description of the project for which funds are being requested, including the projected date of presentation, performance, or exhibition of the final work. (Limit 500 words)

3) Direct support for artists is one of the top priorities for the Phyllis C. Wattis Foundation, particularly projects that serve to increase equity for Black, Indigenous, artists of color and those historically marginalized by persistent cultural, economic, and racial barriers. Given the foundation's priorities, please describe the artistic team involved in the project for which funds are being requested and the dollar amount and/or percentage of funding that will be dedicated to artist support. (Please specify demographic/identity information as it is available to you; please note if this information is not available to you.) (Limit 500 words)

Documents to Upload (Please note that all documents must be uploaded as PDFs)

- We would like to see work samples that showcase the style, vision, and nature of your work. We are happy to review samples of works in development (relating to the project under consideration) and/or samples of completed works that are comparable or highlight aspects similar to the project under consideration. For Dance, Music, and Theater applications, we require a minimum of one video work sample (3-5 minutes in length). Please list URL links to work samples in a PDF file. (Non-video files can be uploaded as JPGs or PDF files, as long as they are 2GB or smaller. If you have any questions about uploading a work sample, please email Hollyann Vickers, Grants Manager, at hvickers@pfs-llc.net.)
- Program/project budget detailing proposed expenditures, and secured and projected sources of funding
- Copy of the agency's IRS 501(c)3 tax-exempt determination letter
- Letter of agreement between your organization and fiscal sponsor, if applicable